



### **Overseas Requirements for an Ordinary Passport for Persons Below 16 Years**

***Please note that any document submitted in a language other than English must be translated and authenticate by the Ministry of Foreign Affairs of the country where the document was issued. The Ministry of Foreign Affairs' stamp will then be authenticated by the British Embassy in that country or by that country's Embassy in London.***

The following documents must be submitted when requesting an Ordinary passport:

1. Completed 'Below 16' Belize passport application form by the **PARENT** on behalf of the child
2. Completed 4 – A form **SIGNED** and **STAMPED** by the Recommender who could be any of the following: an Attorney at Law, Doctor, Justice of the Peace, Notary Public or Minister of Religion
3. Two **IDENTICAL** passport photos taken within the last 6 months measuring 2 inches by 2 inches. **ONE** photo **MUST** be certified, **SIGNED** and **STAMP** by the Recommender stating, 'I certify that this is a true likeness of <name of applicant>'.  
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4. Applicant's current Belize passport (for renewal)
5. Applicant's original Birth Certificate or original Nationality Certificate
6. For applicants wishing to change their names by marriage or divorce you **MUST** provide the original Marriage Certificate or Divorce Decree
7. For applicants wishing to change their names other than by marriage or divorce you **MUST** provide the original Deed Poll from your country of birth. Belizeans by birth should contact the Vital Statistics Office in Belize City.
8. **Fee: £110 (£135 for lost, stolen or damaged passports)** payable in cash or in the form of a cheque using an International Money Order or Bankers Draft issued to the '**Belize High Commission**'.