



BELIZE HIGH COMMISSION

NATIONALITY APPLICATION CHECKLIST

This checklist to be used for:

- A. **Nationality Application by Descent** - Born to a Belizean parent who holds Belizean nationality OR a Belizean grandparent if applicant was born before September 21, 1981. **PLEASE NOTE** - Where an individual has acquired his/her citizenship under the BECIP (Belize Economic Citizenship Investment Program), his/her offspring are no longer able to apply for nationality through descent.)
- B. **Transfer from Parent's Belizean Nationality Certificate to individual nationality**
- C. **Replacement of Nationality Certificate** - old certificate without photograph or date of birth; mutilated, laminated; lost or damaged certificate.

Relevant Forms:

- **N1 for Adult application by Descent - 18 Years and above** - 2 pages including the required declaration form.
- **N3 for Minor application by Descent - under 18 years** - 2 pages including the required declaration form.
- **Declaration form** for new, lost or damaged nationality certificate.

Please note:

English is the official language of Belize and all documents (including birth certificates) submitted must either be in English or accompanied by a certified English translation of the whole document by a competent issuing authority.

- Signatures on documents must match those on the supporting documents provided.
- Ensure the spelling of names on documents match the applications.
- Correction liquid scratched or superimposed text on application forms are not acceptable.
- Laminated official documents are not acceptable.

	1. COMPLETE APPLICATION FORM AND PROVIDE SUPPORTING DOCUMENTATION
	A. Belize Nationality Application by Descent - (Born to a Belizean parent or a grandparent who holds Belize Nationality <u>neither of whom has acquired his/her citizenship under the BECIP (Belize Economic Citizenship Investment Program).</u>
	(i) Completed N1 (Adult) or N3 (Minor) form signed by applicant or, parent affirming the relationship with the MINOR, in the presence of a Justice of the Peace, a Solicitor, a Notary Public, or an Attorney at Law who must also sign , stamp & date the N1 /N3 Form. (ii) Completed Declaration form signed by applicant or parent where applicable, in the presence of a Justice of the Peace, a Solicitor, a Notary public, or an Attorney at law who must also sign , stamp & date the form. (iii) Birth Certificate of applicant (original only) which clearly identifies parents. (This will be returned after the application has been processed.)

Birth Certificate, Belize Passport or other document establishing Belizean Nationality of the parent/grandparent through whom the claim is being made.

If applicant does not have a passport from another country, the original birth. Certificate MUST be apostilled in the country of birth or at the Foreign Affairs/ Exterior Ministry or Embassy of the country of birth.

If the parent showing lineage is still listed on his/her parent's Belize nationality, that parent must first apply for his individual nationality prior to applying for nationality by descent of a his/her descendant.

- (iv) **One additional form of photo ID** of applicant such as another passport or residence card.
- (v) **One additional form of photo ID** such as another passport or residence card of the Belizean parent/grandparent through whom the claim is being made.
- (vi) **Three (3) identical photos** – 2 inches by 2 inches, taken within the last 6 months; left blank at the back.

(Only if applicant's name was changed due to marriage)

(vii) Marriage Certificate

If applicant is now married and wishes that the nationality certificate be issued in her marriage name **or** where at the time of birth of the child, the mother was unmarried but at the time of the nationality application, her passport or ID is in her marriage name.

(viii) Any Legal Document referring to a name change

B. Transfer from Parent's Belizean Nationality Certificate to individual nationality certificate

- (i) **Completed Declaration form** requesting issuance of a separate nationality certificate, signed by applicant or parent where applicable, in the presence of a Justice of the Peace, a Solicitor, a Notary public, or an Attorney at Law who must also sign, stamp & date the form. **For Minors**, the Belizean parent/legal guardian can sign the declaration if under the age of 18 years.
- (ii) **Copy of the Birth Certificate of applicant** which clearly identifies parents. If applicant does not have a passport from another country, the original birth certificate MUST be apostilled in the country of birth or at their Embassy.
- (iii) **Copy of Belize passport biographic page if available**
- (iv) **Copy of other official photo ID** of applicant such as another passport or residence card with applicant's signature confirming name on nationality certificate.
- (v) **Copy of the Belize Nationality Certificate** of the Belizean parent/grandparent showing the applicant's name, establishing Belizean Nationality.
- (vi) **Copy of the Belize passport** of the Belizean parent / grandparent
- (vii) **3 identical photos** - 2 inches by 2 inches, taken within the last 6 months; left blank at the back.

C. Replacement of Nationality Certificate

- (i) **For Replacement of nationality without photograph, date of birth, mutilated or damaged:**
Original Nationality Certificate
- (ii) **For Replacement of lost certificate:**
Copy of certificate or certificate number and date of issue (if available)
- (iii) **Completed Declaration Form** declaring the reason for the replacement certificate (*see below*) signed by the applicant in the presence of a Justice of the Peace or Commissioner of the Supreme Court, Attorney at Law, Notary Public, Solicitor or Attorney who must also sign and date the declaration.
- (iv) **Copy of Birth Certificate** of the applicant (and a certified translation if not in English) for nationality replacements that do not include date of birth.
- (v) **Copy of Belize Passport biographic page**
- (vi) **Copy of other official photo ID** of applicant such as another passport or residence card with applicant's signature.
If for a minor - Parent's Belizean Passport or Birth Certificate and government photo ID
- (vii) **3 identical Photos**, measuring 2 inches by 2 inches, taken within the last 6 months; left blank at the back.

For replacement of lost certificate, all the above documents listed, and

- a declaration stating the circumstances surrounding the lost certificate and requesting a replacement.
- Police report, if available.

For replacement of outdated or mutilated certificate, all the above documents,

- a declaration stating the reasons for the request of a replacement

	2. MAKE PAYMENT
	<ul style="list-style-type: none"> • Payment can be done by bank transfer in Pound Sterling (£) only – See payment instructions on website. • Include a copy of your bank’s payment reference with the application. To ensure tracking and verification of the payment the following must be included with the payment reference: <ul style="list-style-type: none"> ○ Applicant’s name ○ Name of the person making the bank transfer ○ Date of payment and any bank reference numbers <p style="text-align: center;">Please note that when applying at Foreign Missions, fees are higher than when applying in Belize.</p>
	3. SUBMIT COMPLETE APPLICATION FOR VETTING
	<ul style="list-style-type: none"> • A copy of the application including all the required documents listed should be submitted by via the online form on the website so documents can be vetted, and payment verified. • <u>Each application must be submitted separately.</u> <p>This step is necessary in order to ensure that all requirements have been met prior to submitting the original application.</p>
	4. SUBMIT THE APPLICATION WITH ORIGINAL DOCUMENTS IN PERSON or BY COURIER
	<p>Upon confirmation that your documents are in order, you are now ready to submit your application with the original documents to the Belize High Commission for forwarding to the Department of Immigration and Nationality in Belize for final processing.</p> <p>This process may take up to 30 weeks to be returned to our office.</p>
	5. COLLECT YOUR DOCUMENTS
	<p>When your nationality certificate is returned to our office you will be notified for collection in person or by courier.</p>

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